

**OFFICE OF THE MAYOR  
CITY AND COUNTY OF HONOLULU**

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KIRK CALDWELL  
MAYOR

EMBER LEE SHINN  
MANAGING DIRECTOR

GEORGETTE T. DEEMER  
DEPUTY MANAGING DIRECTOR

December 23, 2013

The Honorable Ernest Y. Martin, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

RECEIVED  
CITY CLERK  
C & C OF HONOLULU  
2014 JAN -6 PM 4:21

Dear Chair Martin and Councilmembers:

Pursuant to Section 9-205 of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, David B. Monk as a member of the Grants In Aid Advisory Commission. Mr. Monk will succeed Letitia Uyehara and serve for a term to expire on January 14, 2018. I would appreciate your favorable consideration of Mr. Monk's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Mr. Monk's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in black ink, appearing to read "Kirk Caldwell", is written over a horizontal line.

Kirk Caldwell  
Mayor

Enclosure

cc: Mr. David B. Monk  
Department of Community Services  
Grants In Aid Advisory Commission  
Ethics Commission

CITY AND COUNTY OF HONOLULU  
MAYOR APPOINTMENT / BOARD OR COMMISSION MEMBER  
NOMINATION FORM

1. Position Nominated to: Grants in Aid Advisory Commission
2. Name: David Bennett Monk  
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes ☒ No ☐  
Are you a resident of the City and County of Honolulu? Yes ☒ No ☐  
If yes, how long 8 years  
Are you a registered voter in the City and County of Honolulu? Yes ☒ No ☐
4. Political affiliation (Civil Service Commission and Liquor Commission nominees only) \_\_\_\_\_
5. Occupation: Retired
6. Name and address of employer or firm:  
formerly U.S. Department of State  
\_\_\_\_\_  
\_\_\_\_\_
7. Does your employer do any business with the City and County of Honolulu?  
Yes ☐ No ☒ If yes, state the nature of business and approximate dollar amount in the last five years:  
\_\_\_\_\_  
\_\_\_\_\_
8. Do you or does any member of your immediate family hold office or own stock in any firm?  
Yes ☒ No ☐
9. Does the firm do business with the City and County of Honolulu? Yes ☐ No ☒  
If yes, provide details including the name(s) of the firm:  
\_\_\_\_\_  
\_\_\_\_\_
10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes ☐ No ☒  
If yes, provide details:  
\_\_\_\_\_  
\_\_\_\_\_
11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes ☐ No ☒
12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes ☐ No ☒ If yes, please specify the department and division:  
\_\_\_\_\_
13. Are there any incidents in your past that may jeopardize your nomination  
Yes ☐ No ☒

14. Have you ever been convicted of a felony? If yes, provide details:

No

15. Education:

B.A., Yale College, 1975

16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

Retired Foreign Service officer, U.S. Department of State, Washington, DC. Previously U.S. Information Agency, Washington DC. 28-year career with assignments at U.S. embassies in Peru, Cyprus, Nigeria, Japan, Russia, Spain, and Vietnam.

17. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

Board member (currently treasurer), Mariner's Valley Two Maintenance Association, Kalama Valley, since 2006. Participant via Common Cause Hawaii in Only People Are People (federal constitutional reform campaign)

18. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ☐ No ☒ If yes, provide name(s) of board/commission:

19. Will you be able to commit to the full term of this appointment? Yes ☒ No ☒

20. Will you be able to commit to meeting dates and times? Yes ☒ No ☐

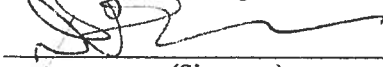
21. Are you regularly away from Honolulu? Yes ☐ No ☒ If yes, please explain:

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes ☒ No ☐

23. What do you understand to be the prime duties of your county appointment?

With other Commission members, evaluate grant applications from NGOs and community organizations. Rank them in priority order to receive funding.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

  
(Signature)

12/5/2013  
(Date)

*The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.*

Office of the City Clerk  
CITY AND COUNTY OF HONOLULU  
STATE OF HAWAII

**Certificate**

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

**DAVID B. MONK**


a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 03 Representative District 17, State of Hawaii

Affidavit No. 0600921 Registration Date: 01/10/06

Birth Date: [REDACTED]

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu to be affixed this 16 December 2013.



Signature of Elector



City Clerk

City and County of Honolulu  
State of Hawaii